



DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

GOVERNMENT POLYTECHNIC, NAYAGARH.

Ghasadeipur, P.O. Nandighore, P.S. Odagaon, Dist. Nayagarh, PIN-752081, Odisha
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NOTICE

The following members are assigned as proctors of the given group of students of Govt. Polytechnic Nayagarh, for the current academic session 2025-26 to look after their holistic development and Institution related difficulties. The students are also advised to contact their concerned Proctor for any academic and institutional issues.

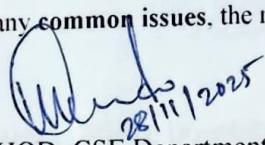
Sl. No.	Name of Mentor / Proctor	Registration Number Range	Year
1	Nishita Kindo	F24130007001 – F24130007013	2nd
2	Tanmay Nath Mishra	F24130007014 – F24130007026	2nd
3	Siba Prasad Yadav	F24130007027 – L25130007006	2nd

The faculties, including the undersigned, are required to conduct **one mentoring session every month** on a day as per convenience, which shall include the following scope:

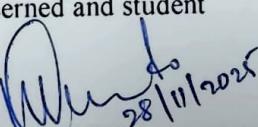
1. Professional guidance to students
2. Career advancement of students
3. Resolution of issues related to coursework and laboratories
4. Resolution of professional issues, if any

In addition to the above, mentors are required to **identify weak students** and provide them with **extra care and facilities**. Mentors shall also **inform students about their attendance status** and motivate them to attend regular classes in order to avoid **shortage of attendance**.

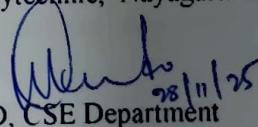
In case any mentor is unable to resolve an issue, or in the event of any **common issues**, the matter may be **forwarded to the top management** for further action.


 28/11/2025
 HOD, CSE Department
 Govt. Polytechnic, Nayagarh

Memo No. 12 /GPNYGCSE/dtd. 28/11/25
 Copy to Department Notice Board/staffs for information/person concerned and student concern.


 28/11/2025
 HOD, CSE Department
 Govt. Polytechnic, Nayagarh

Memo No. 13 /GPNYGCSE/dtd. 28/11/25
 Copy to Academic Co-ordinator/Exam section/Principal, Govt. Polytechnic, Nayagarh for kind information.


 28/11/25
 HOD, CSE Department
 Govt. Polytechnic, Nayagarh